



Merchandise Return Label

Return To: Cielo Rosa LLC 3211 SW Timberline Dr. Ankeny, IA 50023

This is a : Return Exchange

Return/Exchange Reason Code:			
01 - Too Small	04 - Quality Unsatisfactory	07 - Shipping Error	10 - Fragrance Unsatisfactory
02 - Too Large	05 - Not as Shown	08 - Arrived Damaged	11 - Other
03 - Color	06 - Matching Item Not Available	09 - Defective	

Returns and exchanges are subject to approval. **Returns will not be accepted if a Merchandise Return Label is not included.** For a return or exchange, you are responsible for the cost of returning the merchandise. You will be billed for the cost of return shipping, which must be paid before we return your exchanged item(s) to you. If you are exchanging an item for a more expensive item, you will be charged the difference plus any associated shipping fees. Credits or charges due will be issued to the original account. Please allow ten (10) business days for your return/exchange to be processed. Initial shipping fees as well as return and exchange shipping costs are not refundable. Items valued at over \$100 may be subject to a 15% restocking fee.

If an error has been made, the merchandise/product will be shipped to you at no additional charge upon receipt of the returned product.

Return Instructions: 1) Fill out information in the Returns section for items being returned. 2) Return merchandise in the original container with this return label. 3) For your protection, we recommend that you insure your package. 4) If you have any questions, call customer service at 1-866-689-0013.
--

Exchange Instructions: 1) Fill out information in the Returns section for items being returned. 2) Fill out information in the Exchanges section for new item(s) to be sent. 3) Return merchandise in the original container with this return label. 4) For your protection, we recommend that you insure your package.
--

Ordered By: Name _____ Address _____ _____ Phone _____ E-mail _____

Shipped To: Name _____ Address _____ _____ Phone _____ E-mail _____

Date of Order: _____
 Order # _____

Returns						
Item#	Color	Size	Fragrance	Quantity	Item Description	Return Code

Exchanges						
Item#	Color	Size	Fragrance	Quantity	Item Description	Price

Please check form of payment if there is an additional amount due:
 Visa Mastercard American Express Discover US Postal Money Order
 Credit Card# _____ Expiration Date (MM/YY) _____ CSV# _____
 Cardholder Signature _____

Comments: _____ _____ _____
